

DOCUMENTS REQUIRED

- 1. Photocopy of Birth Certificate duly self attested.**
- 2. Residence proof** (*Ration card issued in parents name & must have name of child / Domicile certificate of child / or parents /Electricity bill / MTNL telephone bill / water bill / Aadhar Card / copy of voters identity card / copy of passport*)
- 3. Proof of sibling, if applicable** (photocopy of latest fee slips)
- 4. Medical fitness certificate of the child**
- 5. In case of SC/ST/OBC/Minority, kindly provide documents validating the same.**
- 6. Proof of Alumni-School Leaving Certificate/ Sr. Secondary Board Certificate**
- 7. Self declaration for First Born Child if applicable**
- 8. Self attested photocopy of the child's Aadhar Card.**
- 9. Self attested photocopy of the first page of the Child's Bank Pass Book.**

Kindly bring the originals of the above listed documents for verification at the time of admission alongwith 3 set of photographs of the child.

The following parameters will be adopted while finalizing the list of admission:-

S.No.	Parameters/ Criteria	Points
1	Neighbourhood upto 8 km.	40
2	Sibling studying in school	20
3	Parents is Alumni of School	10
4	Girl Child	15
5	First born child	15
Total		100

ADMISSION SCHEDULE

S.NO.	PARTICULARS	TIME SCHEDULE
1.	Uploading the criteria and their points in the module of the Department at the link mentioned at Para NO. 7 till	26.12.2017 (Tuesday)
2.	Commencement of admission process	27.12.2017 (Wednesday)
3.	Commencement of availability of application forms for admission	27.12.2017 (Wednesday)
4.	Last date of submission of application form in school	17.01.2018 (Wednesday)
5.	Uploading details of children who applied to the school for admission under Open Seats	01.02.2018 (Thursday)
6.	Uploading marks (as per point system) given to each of the children who applied for admission under Open Seats	08.02.2018 (Thursday)
7.	The date for displaying the First List of selected candidates (including waiting list) (alongwith marks allotted under Point System)	15.02.2018 (Thursday)
8.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their ward in the first list	16.02.2018 to 20.02.2018
9.	The date for displaying the Second List of selected candidates (if any) (including Waiting List) (alongwith marks allotted under point system)	28.02.2018 (Wednesday)
10.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their ward in the second list	01.03.2018 to 07.03.2018 (Wednesday)
11.	Subsequent list of admission, if any	15.03.2018 (Thursday)
12.	Closure of admission process	31.03.2018 (Saturday)